

# Invitation to Exhibit And Sponsor

exhibition@emcandci.com sponsoring@emcandci.com



## **Exhibition**

We are delighted to invite your company to participate as an exhibitor and sponsor at the EMC & Compliance International 2026 event (<a href="www.emcandci.com">www.emcandci.com</a>). This is an excellent opportunity to show case your products, services and brand to a targeted audience of industry professionals, engineers and managers.

We have chosen to hold this event at the Holiday Inn to provide the unique opportunities that Oxford has to offer. This location makes our event more appealing to both domestic and international delegates.

Oxford is a world-leading centre of learning and research. This environment inspires innovation and creativity, and provides an excellent backdrop for problem-solving challenges, academic conferences, and corporate events seeking an intellectual edge.

Known as the "city of dreaming spires", Oxford boasts stunning architecture and beautiful gardens, which provide excellent photo opportunities and a visually appealing setting for any event. The area offers modern facilities like state-of-the-art conference centres, luxury country house hotels, award-winning restaurants, and a range of indoor and outdoor event spaces.

It is centrally located within the UK, making it easily accessible from various parts of the country and internationally via multiple airports and train stations. The city's status as a hub for academia and business attracts a diverse audience of professionals, offering ample opportunities for networking and collaboration outside of our main event.

We bring together a diverse community of engineers, industry professionals and researchers to explore the latest advances and challenges in EMC and EMI. We blend in a practical training course together with a scientific and technical conference.

Over a 3 day period participants will have the opportunity to upskill in an R &D environment. The technical and scientific programme features papers and current trends together with indepth technical tutorials and workshops designed to foster across disciplines dialogue and collaboration. More than just combining a training course and conference, EMC & CI 2026 aims to be a meeting of minds and an area for innovation, cooperation and inspiration. There is also the opportunity to renew professional friendships, establish new connections and enjoy the intellectual and cultural atmosphere that Oxford city and the accompanying environment provides.

## 1. Exhibition planning

It is planned that the exhibition will be held in parallel with the EMCTLA meeting, the training sessions and the conference sessions over 3 days. The setup is planned on Wednesday morning and the breakdown on Friday afternoon. The provisional planning of the event is given in Fig.1.

		Hawking suite	Murdoch suite	Tolkein suite	Radcliffe suite Christie room	Oxford
Wednesday 29th April	Morning	EMCTLA meeting	Conference	Conference	Setup	
	Afternoon	EMCTLA meeting	Conference	Conference	Exhibition	
	Evening				Welcome reception	
Thursday 30th April	Morning	Training	Conference	Conference	Exhibition	
	Afternoon	Training	Conference	Conference	Exhibition	
	Evening					Conference dinner
Friday 1st May	Morning	Training	Conference	Conference	Exhibition	
	Afternoon	Training	Conference	Conference	Breakdown	
	Evening					Social event

Fig.1: Provisional planning of the event

## 2. Floor plan and exhibition layout

All activities for the EMC & CI 2026 event will take place on the same floor of the Holiday Inn as shown in Fig.2. The exhibition areas will be divided into 2 different suites, the Radcliffe suite ( $\approx$ 120 m<sup>2</sup>) and Christie room ( $\approx$  90 m<sup>2</sup>).

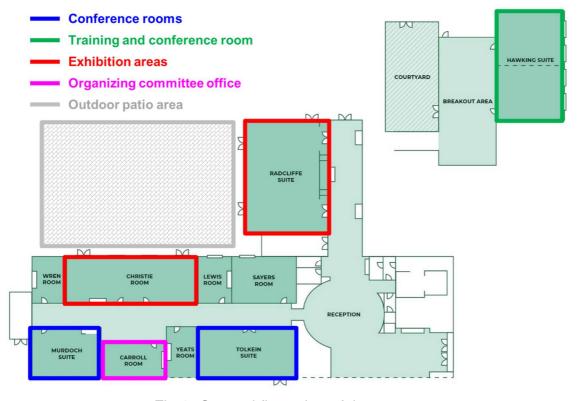


Fig.2: General floor plan of the venue

The two exhibition areas will communicate through the halls and reception. An outdoor patio area will also be available and accessible from the 2 exhibition areas (Fig.3).

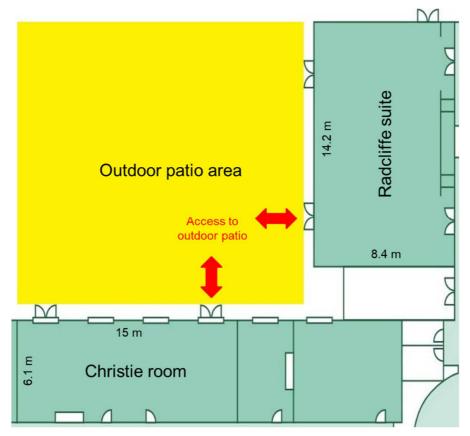


Fig.3: The two exhibition areas with access to the outdoor patio area

# 2.1. Christie room (10 stands)

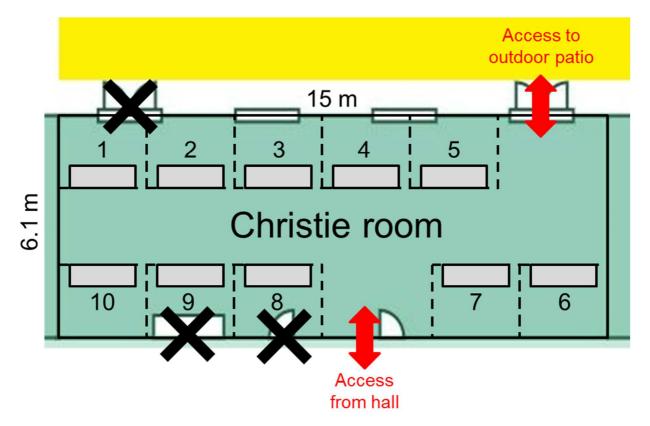


Fig.4: Christie room layout

### 2.2. Radcliffe suite (12 stands + eventually 3 extra stands in the centre)

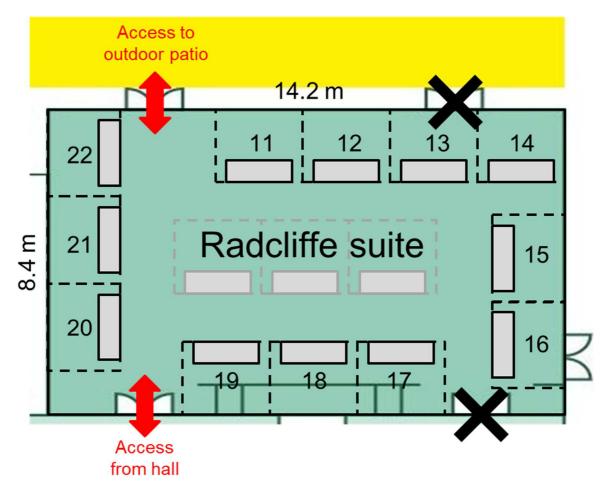


Fig.5: Radcliffe suit layout

Once all the stands in Christie room and Radcliffe suite are allocated, 3 extra stands may be inserted in the middle of the Radcliffe suite.

#### 3. Exhibition stands

Exhibition stands are booked on a first-come, first-served basis. However, selection priority of stands will be given in the following order of sponsorship: Platinum, Gold, Silver; before other exhibitors.

By default, all exhibition stands will be single size stands having a floor area of 5 m<sup>2</sup> approximately. There will be no separation elements between them. They will be provided with 1 standard table, 2 chairs and a 240 volt AC power socket. Double size stands will also be possible by joining two single size stands together without changing the disposition of all the other stands.

The tables provided will be by default 60 cm deep and 180 cm wide.

The spacing between tables will be approximately 60 cm.

The default size of the stand will be approximately 2.4 meters wide and 2 meters deep, leaving 1.4 meters behind the exhibition tables. The space behind the tables can be reasonably increased if necessary.

If you prefer to bring your own furniture, you are welcome to do so, but please ensure it fits the stand dimensions. If you require a larger stand, please contact <a href="mailto:exhibition@emcandci.com">exhibition@emcandci.com</a> directly to discuss the possibilities of customising the space to fit your needs.

By default, the maximum number of persons per single stand is 2 (4 for double stands). Should you wish more staff, please directly contact <a href="mailto:exhibition@emcandci.com">exhibition@emcandci.com</a>.

Each exhibitor's company name will be printed and displayed at the stand.

The organisers reserve the right to make changes to the initial layout of the exhibition areas due to technical reasons beyond their control. In the event of this happening, this document will be updated and the exhibitors already registered will be notified of these changes.

#### 4. Parking, setup and breakdown

Exhibitors may use the Holiday Inn's parking area free of charge for the whole event, providing they register their vehicle number plates with the hotel's reception desk on arrival. If you wish to bring an articulated lorry, or a large truck, please check in advance that the hotel can cope with it without risk of it getting stuck or damaged. Additionally, Park and Ride facilities are available just nearby.

**Setup**: Setup is planned on Wednesday 29<sup>th</sup> April morning. Exhibitors will need to follow a scheduled rotation for unloading their equipment. We will provide time slots for each exhibitor to bring their vehicle into the venue, unload, and then clear the area so the next exhibitor can do the same. This system ensures that everyone can access the venue for setup without causing traffic congestion.

**Breakdown**: Breakdown is planned on Friday 1<sup>st</sup> May afternoon. Similarly, when the event concludes, exhibitors will be required to take turns dismantling their stands and bringing in vehicles to pack up. This rotation will be managed by our event staff to ensure a smooth and orderly process.

# 5. Marketing and promotion

All exhibitors will receive a list of attendees' contact details, including email addresses. We encourage all exhibitors to help promote their participation by sharing event news and updates. We will assist with this by providing marketing materials and opportunities on our website and social media channels. Your company will also be highlighted on the EMC & CI 2026 website, mentioned in the programme handbook, and promoted through LinkedIn, YouTube, and other platforms.

#### **Exhibition stand order form**

We wish to exhibit at the EMC & CI Exhibition held from 29th April to 1st May 2026.

Rates (VAT not included)	Option (number)	Early bird (before 01/02)	Regular (start 01/02)
Single size stand		£ 1800	£ 2000
Supplementary (adjacent) stand		£ 1800	£ 2000

NOTE: The deadline for the exhibition	application (Friday 20th March)
Contact name:	
Company name:	
Address:	
Post code: City:	
Email address:	
Tel No:	
Date:	Signature:

#### Bank transfer details

Name of bank: Barclays Bank, Shrewsbury

Bank address: Shrewsbury 44/46 Castle St, Shrewsbury SY1 2BU

Account number: 53645495

Sort code: 20-45-45

IBAN: GB15BUKB20454553645495

SWIFT/BIC: BUKBGB22 Currency: Pounds Sterling

Account name: EMGINEERING LIMITED

Detail of transfer: Invoice number or participant name

#### Information required to create a supplier account

Company name: EMGINEERING LIMITED

Country: United Kingdom

Company registration number: 10505134

VAT Number: 468606556

Registered office address: 15 Riverside Studios, Newcastle Upon Tyne, England, NE4 7YL

Contact email address for Purchase Orders to be issued to: <a href="mailto:contact@emcandci.com">contact@emcandci.com</a>

Contact email address for accounts: contact@emcandci.com



## **Sponsorship**

We offer a range of sponsorship opportunities designed to give your brand optimised visibility throughout the event. These include three main sponsorship levels, Platinum, Gold, and Silver, as well as four additional standalone options. We will host 1 off Platinum sponsor, 2 off Gold sponsors, 3 off Silver sponsors, and 4 off independent sponsors. All sponsorships are allocated on a first-come, first-served basis.

The following tables detail the different offers:

wing tables detail the different offers.	Sponsorship levels			
	Platinum	Gold	Silver	Other
Maximum number of sponsors:	1	2	3	4
E-mailing advertising	✓	✓	✓	
Logo displays	$\checkmark$	$\checkmark$	✓	
Industrial forum session	$\checkmark$	$\checkmark$	✓	
Video in break areas	✓	$\checkmark$		
Video in conference rooms	✓			
Advertising document in tote bag	Brochure	Flyer		
Conference dinner, speech and flyers	✓			
Welcome reception and speech		✓		
Advertising page in programme handbook	Full	Half	Half	
Advertising banners, roll-ups or flags	3	2	1	
Gadget / item in tote bag	2	1		
Full 3-day registrations	2	1		
Exhibition stand selection priority	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	
Tote bags with logo				✓
Coffee cups with logo				✓
Lanyard with logo				✓
Staff T-shirt with logo				✓

If you are a Platinum, Gold, or Silver sponsor, exhibitor or not, please feel free to contact <a href="mailto:sponsors@emcandci.com">sponsors@emcandci.com</a> to tailor your sponsorship package.

**E-mailing advertising**: Communication e-mails transmitted by the organizing committee of the event will include your logo beneath the EMC & CI 2026 footer banner commencing on 1st January, 2026.

**Logo displays**: Your logo will be featured on the front cover of the programme handbook, on the "Sponsors" webpage of the event website (<a href="www.emcandci.com">www.emcandci.com</a>), including a link to your company's homepage, and on the slides of the opening session and conference sessions.

**Industrial forum session**: Host a 30-minute industrial forum in a dedicated seminar room. This exclusive slot will allow your company to conduct product demonstrations or presentations, engaging directly with a highly focused audience of EMC professionals.

**Video in break areas**: A continuous loop of your promotional video or slideshow will be displayed on the break areas' screen during the 3 days of the event.

**Video in conference rooms**: A continuous loop of your promotional video or slideshow will be displayed on the conference room's screen before and between sessions (breaks).

**Advertising document in tote bag**: Your promotional A4 format brochure (Platinum) or flyer (Gold) will be included in each tote bag.

**Conference dinner, speech and flyers**: On the evening of 30<sup>th</sup> April at St Anne's College, you will have the opportunity to sponsor the evening and deliver a speech before dinner. Your flyers will be distributed at each place on the dining table. Additionally, your promotional branding material (provided by you) will be prominently displayed in the dining hall. Please contact us to discuss the details of your promotional material.

**Welcome reception and speech**: At the end of the afternoon of 29<sup>th</sup> April, you will have the opportunity to sponsor the drinks and deliver a speech before the reception commences.

**Advertising page in programme handbook**: You will have a full-page (Platinum) or a half-page (Gold and Silver) advertisement included in the programme handbook.

**Advertising banners, roll-ups or flags**: Promote your company with flags or banners (provided by you) featuring your logo. Choose between locations outside the main entrance of the venue, in the reception and break areas or in the conference rooms. The Platinum sponsorship will include 3 displays, the Gold sponsorship will include 2 displays and the Silver sponsorship will include 1 display.

**Gadget** / **item in tote bag**: Place your advertising gadget in the tote bag, such as a pen, a PCB nearfield probe, a conversion/formula goody, etc.

**Full 3-day registrations**: The Platinum sponsorship will include 2 full registrations, and the Gold sponsorship will include 1 full registration (including the Welcome reception and the Conference dinner).

**Exhibition stand selection priority**: Platinum, Gold and Silver sponsors will have ranked priority in order of tier, when selecting exhibition stand(s) for optimal company exposure.

**Tote bags with logo**: Provide all attendees with a branded tote bag featuring your company's logo alongside the EMC & CI logo. Each tote bag will include your promotional A4 format flyer and the EMC&CI 2026 programme handbook. Your company will also have the opportunity to include a half-page advertising page in the programme handbook.

**Coffee cups with logo**: 1000 paper coffee cups with your company's logo will be provided for the morning and afternoon coffee breaks. Your company will also have the opportunity to include a half-page advertising page in the programme handbook.

**Lanyard with logo**: Get your brand in front of every attendee by having your company's name alongside the EMC & CI logo printed on all event lanyards, which will be worn throughout the 3-day event. Your company will also have the opportunity to include a half-page advertising page in the programme handbook.

**Staff T- shirt with logo**: See the staff walking around for 3 days wearing T- shirts with the EMC & CI logo and your company's advertisement. Your company will also have the opportunity to include a half-page advertising page in the programme handbook.

# Sponsorship form

We wish to sponsor the EMC & CI event held from 29<sup>th</sup> April to 1<sup>st</sup> May 2026.

Rates (VAT not included)	Choice (only one)	Early bird (before 01/02)	Regular (start 01/02)
Platinum (1)		£ 4000	£ 4400
Gold (2)		£ 3000	£ 3300
Silver		£ 2000	£ 2200
Tote bags		£ 1500	£ 1650
Coffee cups		£ 1000	£ 1100
Lanyards		£ 800	£ 880
Staff T- shirts		£ 500	£ 550

<sup>(1)</sup> Including 2 full 3-day registrations (2) Including 1 full 3-day registration

NOTE: The deadline for the sponsorshi	p application (	Friday 20th	March)	
Contact name:				
Company name:				
Address:				
Post code: City:				
Email address:				
Tel No:				
Date:	Signature:			

#### Bank transfer details

Name of bank: Barclays Bank, Shrewsbury

Bank address: Shrewsbury 44/46 Castle St, Shrewsbury SY1 2BU

Account number: 53645495

Sort code: 20-45-45

IBAN: GB15BUKB20454553645495

SWIFT/BIC: BUKBGB22 Currency: Pounds Sterling

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